CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL

Swyddfa’r Cyngor | Council Offices

Theatr y Ddraig | Dragon Theatre

Abermaw | Barmouth

Gwynedd  
LL42 1EF

[www.barmouthtowncouncil.gov.uk](http://www.barmouthtowncouncil.gov.uk)

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A meeting of the Barmouth Town Council will be held at 7pm on Tuesday 28th June 2022 in Parlwr Mawr, Dragon Theatre, Jubilee Road, Barmouth.

The agenda for the meeting is set out below.

Heather Brown

Town Clerk

**AGENDA**

1. Apologies for absence
2. Declaration of financial, personal or prejudicial interest
3. To approve the minutes of the meeting held on Tuesday 17th May 2022
4. Open Actions from previous meetings

| Action # | Description | Status | Assignee |
| --- | --- | --- | --- |
| 2112-01 | Letter from Deb & Greg Courtney re memorial garden | Awaiting Letter | MH |
| 2202-01 | Ensure pedestrian access through car park at Moto Cross weekend | Meeting with GCC planned but not yet held - followed up by clerk. | MH |
| 2202-02 | Verify St John’s floodlights are working before paying contribution | One unit has failed, another needs attention. The church is looking into it and will come back to BTC | OP |
| 2203-01 | Gwynedd Council Depot land | No progress, include in meeting regarding allotments (June) | TR |
| 2203-02 | Gibraltar Lane sign is missing. | The meeting agreed to go ahead with ordering the sign, proposed Cllr Jamie Brooks, seconded Cllr Katie Price. | DW |
| 2203-03 | Pontoon, repair or replace? | Awaiting information from GCC. Raise at next Harbour Meeting. | RT |
| 2203-04 | Allotments | Meeting planned with Network Rail to investigate options. Planned for June | TR |
| 2204-01 | Creativity Space project request for funding | KP & RT to meet with Sharon Betts Friday 20th May. | KP / RT |
| 2204-03 | Location of double yellow-lines and no parking areas | Need walk around town to identify further issues – after the election |  |
| 2204-04 | Identify Council nomination for Community Award | All Councillors to bring suggestions to June Meeting | All |
| 2205-01 | Progress CCTV Project as fast as possible | Meeting planned to walk around town to finalise design and get detailed quote | PH |
| 2205-02 | Water Leak in Talbot Square | RT to follow up with Gwynedd | RT |
| 2205-03 | Narrow pavement outside Riva | RT to follow up with Gwynedd | RT |
| 2205-04 | Road Sweeping at junction of Church Street, Jubilee Road & High Street | RT to follow up with Gwynedd | RT |
| 2205-05 | Disability Access concerns have been raised. GC are supposed to review dropped kerbs when they renew pavements | RT to follow up with Meirionnydd Access Group. | RT |
| 2205-06 | Improvements needed to “Pitch & Putt” site - new latch on gate, new “no dogs” sign | JB to arrange | JB |
| 2205-07 | Proposal made to employ a caretaker for the tennis courts / Memorial Park etc | JB to bring proposal to next meeting | JB |
|  |  |  |  |

1. CCTV

To review & discuss the latest quote from Dyfed CCTV and agree the next steps.

1. Long term planning and strategy.
   1. Changes to Local Government and Elections (Wales) Act 2021

The Local Government and Elections (Wales) Act 2021 provides for the establishment of a new and reformed legislative framework for local government elections, democracy, governance and performance. It requires more engagement and transparency from the Council and also provides additional power for the council (under certain circumstances). Key additional requirements on us are:

* Multi-location meetings
* Participation at meetings
* Annual Reports
* Training Plans
* Other minor changes for notice of meetings, publication of minutes, elections etc.

The other significant change is that Councils can now apply for a “General Power of Competence” and become an “eligible community council”. In short this gives community councils the same powers to act that an individual does, e.g. run a business, trade, set up a company etc.

In order to apply for a General Power of Competence three conditions must be met:

* At least two thirds of councillors must have been elected
* The Clerk to the Council holds a named qualification or certification.
* The two most recent Auditor General for Wales (AGW) opinions on the council’s accounts are unqualified.
  1. Finance and Governance Toolkit for Community and Town Councils

Detailed assessment of what the Council is doing regarding Finance and Governance with mandatory requirements and good practice flagged up. Will require significant time and discussion to complete.

Both these items need more time than is available in a regular Council Meeting to address. Propose changing the focus of the Finance Meeting to be a Strategic Direction and Governance Meeting to address these issues and others around the longer term plans for the Council.

1. Routine review of Standing Orders and Policies
   1. Standing Orders 1-6
   2. Complaints Procedure
2. Chairman’s report
3. Clerk’s report
4. To consider the following planning/licence applications
   1. C22/0356/00/LL: Demolition of existing steel frame training tower including base and construction of new steel frame training tower on new concrete base in new position including new external lighting. Fire Station, Park Road.
   2. C22/0551/00/LL: Demolition of 2 houses and construction of 3 houses. Haul Y Môr, Marine Parade.
5. Finance
   1. To receive monthly finance management reports
      1. Approve the annual return
      2. Approve use of standing order to pay Clerk’s Salary
      3. Approve use of direct debit to pay Clerk’s Mobile Monthly Phone Bill
   2. To approve payment of accounts

| Payee | Item | Invoice # | Amount |
| --- | --- | --- | --- |
| Evergreen | May Invoice | Invoice # 331 | £500 |
| Ash Woodwork | Community Award | Invoice 07/06/2022 | £75 |
| M P Wholesale | Prize for Jubilee Best Window | Requested Bill: 10 | £23.99 |
| M P Wholesale | Prize for Community Award |  | £105.30 |
| Barmouth Printers | Food Festival Posters | Invoice: 11189 | £35 |
| Maxplant Power Ltd | High of generator for Jubilee | Invoice (22) | £882 |
| SLCC Enterprises | Qualification fee for Clerk “Introduction to Local Council Administration” | Invoice: QL201509-1 | £144 |
| Two Sick Steves | Music for Food Festival | Invoice #19-2022 | £350 |
| Barmouth Printers | Jubilee Treasure Hunt | Invoice 11183 | £89 |
| Bright Sparks | Fireworks for Jubilee | Invoice 000171 | £11000 (£1000 to be paid by Bonfire Group) |

* 1. Upcoming Expense (for information)
     1. Training for new councillors: £35 per class, 2 classes per councillor
     2. Training for Clerk: Full CiCLA: approx £500.
     3. Sign for Gibraltar Lane: estimate £275 + VAT, to be confirmed once size & design is finalised
     4. Catrin Finch The Story So Far. Performance at Dragon Theatre 12th November £1500 + VAT
     5. Dragon Theatre: Underwriting of Autumn Comedy Festival
  2. To receive any requests for financial support
     1. Dragon Theatre Sound System: £8333.00 + VAT
     2. St John’s Church Clock Repair: £5000
     3. Barmouth & Dyffryn United Perimeter fencing repair: Request 50% funding of £6500 + VAT
     4. Youth Activities Club: £908.70 to run 6 weeks From mid-June to end July.

1. Gwynedd councillors report
2. Notice of and reports from representatives on external organisations
3. Local Issues
   1. Events: Jubilee, Food Festival
   2. Camper Vans. Issues with location of parking and duration of stays.
   3. Letter of thanks to go to Derek Buchanan who donated tennis nets and offered support with setting up a tennis club.
4. Other correspondence/letters
   1. Request from Wern Mynach for letter of support to go with Grant Funding applications.
   2. Notification from Dragon Theatre that Allison Williams has left her position as Community Centre and Theatre Manager at the Dragon Theatre.
   3. Housing Needs report Request: Response received.
   4. Active Travel Consultation <https://www.gwynedd.llyw.cymru/en/Council/Have-your-say/Live-consultations/Active-Travel-Network-Consultation.aspx>
   5. Report - Second Homes. The committee reviewing Dr Simon Brooks’ report on second homes has published its conclusions: <https://senedd.wales/media/pvgfo4of/cr-ld15139-e.pdf>
5. Any other business

**Date of next meeting – Tuesday 26th July 2022**