

CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL  
Swyddfa'r Cyngor | Council Offices  
Theatr y Ddraig | Dragon Theatre  
Abermaw | Barmouth  
Gwynedd  
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[www.barmouthtowncouncil.gov.uk](http://www.barmouthtowncouncil.gov.uk)  
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A meeting of the Barmouth Town Council was held at 7pm on Tuesday 26th July 2022 in Parlwr Mawr, Dragon Theatre, Jubilee Road, Barmouth.

## Minutes

Present: Cllr Trevor Roberts (Chair), Cllr Wendy Cleaver, Cllr Phil Hill, Cllr Adam Hills, Cllr Katie Price, Cllr Owain Pritchard, Cllr Damian Williams, Cllr Rob A Williams, Cllr Rob C Williams, Heather Brown (clerk)  
In Attendance: Jocelyn Whysall

1. Apologies for absence: Cllr Jamie Brooks, Cllr Rob Triggs, Cllr Dylan Roberts, Cllr Matt Harris.
2. Declaration of financial, personal or prejudicial interest  
None
3. To approve the minutes of the meeting held on Tuesday 28th June 2022  
Motion to accept: Proposed: Cllr Katie Price, Seconded: Cllr Owain Pritchard. All agreed.
4. Open Actions from previous meetings

Action #	Description	Status	Assignee
2112-01	Letter from Deb & Greg Courtney re memorial garden	As the gardens are owned by Gwynedd Council, they need to be involved with discussions. WC to continue to discuss.	WC
2202-01	Ensure pedestrian access through car park at Moto Cross weekend	RT due to meet with Gwenen, ongoing.	MH / RT
2203-01	Gwynedd Council Depot land & allotments	No progress, meeting cancelled again. Planned now for W/C 8th August. Network Rail records are very out of date so may have problems.	TR
2203-02	Gibraltar Lane sign is missing.	Quote received: £295 + VAT. Previously approved so go ahead.	DW

2203-03	Pontoon, repair or replace?	Awaiting information from GCC. Still no progress.	RT
2203-04	Allotments	Included in action 2203-01	Closed
2205-03	Narrow pavement outside Riva	Ongoing, not owned by GCC. RT will talk to the owner at Riva.	RT
2205-05	Disability Access concerns have been raised. GCC are supposed to review dropped kerbs when they renew pavements	RT Suggest asking for a couple of drop kerbs as trial. Write to GC and ask who is the disability officer and ask for help.	RT / HB
2205-06	Improvements needed to "Pitch & Putt" site - new latch on gate, new "no dogs" sign	In progress.	JB
2205-07	Proposal made to employ a caretaker for the tennis courts / Memorial Park etc	Tender drafted, will circulate by email & discuss at September meeting.	JB / HB
2206-01	Initiate Strategic & Forward Planning meetings from September	Ongoing	HB
2206-02	Follow up with Dragon Theatre regarding quote for Audio System	Further information received from the Dragon Theatre. Motion to support proposed: Cllr Rob A Williams, Seconded Cllr Adam Hills. All agreed.	Closed
2206-03	Identify list of items needed by Monster Rocks	Ongoing.	RT
2206-04	Get quote for lamp-post poppies in time for Remembrance	£3 per poppy. Will also need to install them. Motion proposed to buy 100 poppies. Proposed Cllr Damian Williams, Seconded Cllr Katie Price. All agreed.	HB
2206-05	State of footpath at the top of 100 steps	As this is on the boundary between GC and National Trust land, AH to contact both parties to raise the concerns.	AH

5. CCTV (restricted business discussed at the end of the meeting).

Received quotes from two suppliers. Proposal from Supplier #2 also suggested additional equipment to extend the system to cover wireless coverage in town. Some further questions were identified that need to be asked before a decision is made.

Timeline agreed from here:

- Ask all councillors for further questions to be asked (27/7)
- Send questions to both companies (28/7)
- Meet on 15th August to make final decision.

6. Chairman's report

We have had a few weeks of very good weather and some very successful events. It was good to see Barmouth back to "normal" with a lovely atmosphere and lots of people around. The Food Festival went well and it was a fantastic Kite Festival. The

following week had the 10k race, Three Peaks Yacht Race & Day on the Quay. All arranged very well and professionally. It was good to see the Barmouth Publicity Association stand at these events promoting the town.

The Dawley Council Annual Visit will take place on 17th August after a couple of years absence due to Covid. It was suggested getting a small memorial gift to mark the occasion. Motion proposed Cllr Trevor Roberts, seconded Cllr Katie Price. All agreed.

7. Clerk's report

First module of training completed.

Several discussions held with One Voice Wales regarding Financial guidance.

Helped Chair prepare for his Sibrydion Interview.

Contract and Probationary period. (discussed at the end of the meeting) The Council agreed that the probation period had concluded satisfactorily.

8. To consider the following planning/licence applications

None Received

9. Finance

9.1. To receive monthly finance management reports

9.1.1. Update on budget and spend from Jubilee and Food Festival. - Accounts presented, both events underspent on their budget. Thanks were given to Cllr Katie Price for managing the finances for both events. Feedback from the Gwynedd Council Events Team showed the 10k race resulted in an economic value of approximately £300k to Barmouth.

9.1.2. Update on Council Budget and spending. - Accounts presented, no questions asked.

9.1.3. Regular Payments: (noted)

<b>Payment</b>	<b>Payment Method</b>
Clerk's Salary	Standing Order
Clerk's Phone	Direct Debit
Dragon Theatre Room Hire for Meetings and for Storage	Bank Transfer on receipt of invoice

9.1.4. Agree a budget for maintaining Barmouth.

Following discussion a motion was proposed to delegate spending authority to the clerk, chair and vice-chair (2 of 3 needed) to address maintenance, safety and amenity issues in Barmouth. With an initial budget of £5000 taken from the Car Park Premium this is to cover issues such as Sand Clearance, Broken Glass, Town Signs, Safety concerns and general amenity attractiveness. All spend to be reported to the full Council Meetings. Motion Proposed: Cllr Phil Hill, Seconded: Rob C Williams. All agreed.

## 9.2. Record of previously agreed payments made since the last meeting

Payee	Item	Invoice #	Amount	Authorisation
Jamie Brooks	Plants for Barmouth in Bloom	12505	£448.26	June Council Meeting
Dragon Theatre	Films for Jubilee	974	£150.00	Part of Jubilee Budget
Dragon Theatre	Room Hire for Lantern Workshop	969	£80.00	Part of Jubilee Budget
Welcome to Whales	Hi-vis for food festival	00146	£42.00	Part of Food Festival Budget
Russ Handy	Music for Food Festival	ARU00064	£165.00	Part of Food Festival Budget
Katie Price	Temporary events Licence & Hi-vis jackets		£37.81	Part of Food Festival Budget
The Bank Restaurant	Food Festival Refund		£30.00	Part of Food Festival Budget
Miss L Mercer	Batala Galez Music		£100.00	Part of Food Festival Budget

Noted.

## 9.3. To approve payment of accounts

Payee	Item	Invoice #	Amount
Stonewest Construction	Talbot Square Noticeboards	JUL22006	£331.20
Dragon Theatre	Room Hire (May)	969	£82.00
Dragon Theatre	Room Hire (June)	981	£67.00
Evergreen	July Gardening	412	£500
Kevin Williams	Hire of Tractor & Harrow	2221	£300 (incl VAT)

Proposed: Cllr Rob A Williams, Seconded: Cllr Wendy Cleaver. All agreed.

## 9.4. Upcoming Expense (for information)

- 9.4.1. Training for new councillors: £35 per class, 2 classes per councillor
- 9.4.2. Training for Clerk: Full CiCLA: approx £500.
- 9.4.3. Sign for Gibraltar Lane: estimate £275 + VAT, to be confirmed once size & design is finalised
- 9.4.4. Catrin Finch The Story So Far. Performance at Dragon Theatre 12th November £1500 + VAT
- 9.4.5. Dragon Theatre: Underwriting of Autumn Comedy Festival
- 9.4.6. Dragon Theatre Sound System: £8333 + VAT
- 9.4.7. BDUFC Fence repair: half of £6500 + VAT
- 9.4.8. Youth Activities Club: £908.70
- 9.4.9. "Down with the Arts": £3025.92

- 9.4.10. Green Goat Cafe refund: £30 (waiting for bank details)
- 9.4.11. Remaining Jubilee expenses (leisure centre & translation)

9.5. To receive any requests for financial support  
None Received.

#### 10. Gwynedd councillors report

- Due to meet with Gwenan from car parks regarding pedestrian access after discussing it on the phone.
- Not yet meet with Monster Rocks due to Covid
- Suggest applying for a couple of drop Curbs (Discussed in action register)..
- I've had a meeting with the Refuse Department and residents of Gibraltar Lane regarding rubbish, hopefully resolved but needs ongoing monitoring.
- Congratulations to Katie again for her handling of the food festival, turns out it was a really good day. Also congratulations to anybody involved in the 10K and three peaks, just shows Barmouth at its best.

#### 11. Notice of and reports from representatives on external organisations

- Harlech Leisure Centre: The pool is due to be re-filled this week. This needs to be included on the agenda for September to check with them what we're paying for.
- Dragon Theatre: Manager and Marketing Lead posts have been filled. Admin Assistant role is being carried out by a director.
- Friends of Wern Mynach: There is a question of where the planters used during Social Distancing have gone. Request to get them at Wern if possible.
- St John's - Clock repair paid for, will be started in September.

#### 12. Local Issues

##### 12.1. Rubbish on Gibraltar Lane

This is a long term issue. Cllr Rob Triggs has met with the Gwynedd Refuse team, the situation needs to be continually monitored. Need to encourage residents to continue to report to Gwynedd Council. Cllr Wendy Cleaver and the Clerk will investigate if it is possible to put up a sign "No Fly Tipping" with contact number to report issues to GC.

12.2. Noticeboard next to First Impressions: This needs refurbishing. Motion for Cllr Damian Williams to progress this: Proposed Cllr Trevor Roberts, Seconded Cllr Rob A Williams.

#### 13. Other correspondence/letters

13.1. Consultation on the Constitution (closes 31 July):

<https://gov.wales/have-your-say-the-constitutional-future-of-wales>

Councillors to respond individually, no single Town Council response will be made.

13.2. Consulting on the Gwynedd Council Rights of Way Improvement Plan. Reply due by 12th September. This is in addition to the active travel one.

<https://www.gwynedd.llyw.cymru/en/Council/Have-your-say/Live-consultations/Gwynedd-Council-Rights-of-Way-Improvement-Plan.aspx>

AH has read the document, GC are struggling to fund maintaining footpaths and respond to complaints. Put out on FB to encourage more response from the community.

13.3. Shaping Wales Future Consultation (closes 12th September):

<https://gov.wales/further-national-milestones-to-measure-our-nations-progress>

Councillors to respond individually, no single Town Council response will be made.

13.4. Consultation on Council Tax (closes 4th October):

<https://gov.wales/fairer-council-tax>

Councillors to respond individually, no single Town Council response will be made.

13.5. "It's for Them" - posters & information about mowing less to benefit wildlife.

Share on Facebook for community awareness.

In general it was agreed that consultations should be shared on the Town Council Social Media accounts to increase community awareness of consultations from Gwynedd Council and the Welsh Government.

14. Any other business

A question was raised by the visiting member of the public regarding contributions and questions from the public. The 2021 changes to the Local Government and Elections (Wales) Act encourage participation of the Public in Council Meetings. The relevant part of the act states:

*The person presiding over the meeting must give members of the public in attendance a reasonable opportunity to make representations about any business to be transacted at the meeting, unless that person considers that doing so is likely to prejudice the effective conduct of the meeting.*

The Council should update Standing Orders to define how this representation can be made. This should be published on the Council Website. The update to the Standing Orders will be discussed at the Planning and Strategy Meeting on 6th September to be proposed and adopted at the September Full Council Meeting.

**Date of next meeting – Tuesday 6<sup>th</sup> September 2022 - Planning & Strategy  
Tuesday 27<sup>th</sup> September 2022 - Full Council Meeting.**

**Meeting ended 9:05pm.**