

CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL
Swyddfa'r Cyngor | Council Offices
Theatr y Ddraig | Dragon Theatre
Abermaw | Barmouth
Gwynedd
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A meeting of the Barmouth Town Council was held at 7pm on Tuesday 25th October 2022 in Parlwr Mawr, Dragon Theatre, Jubilee Road, Barmouth.

Minutes

Present: Cllr Trevor Roberts (Chair), Cllr Wendy Cleaver, Cllr Matt Harris, Cllr Phil Hill, Cllr Adam Hills, Cllr Katie Price, Cllr Dylan Roberts, Cllr Rob Triggs, Cllr Damian Williams, Cllr Rob C Williams, Heather Brown (clerk)

In Attendance: Members of the public: Jocelyn Whysall, Barbara Howard.

1. Apologies for absence: Cllr Jamie Brooks, Cllr Owain Pritchard, Cllr Rob A Williams
2. Declaration of financial, personal or prejudicial interest
Cllr. Phil Hill 7.2, 9.4.3, 9.4.4
3. To approve the minutes of the meeting held on Tuesday 27th September 2022
Motion to accept: Proposed: Cllr Katie Price, Seconded: Cllr. Rob Triggs. All agreed
4. Open Actions from previous meetings

| Action # | Description | Status | Assignee |
|----------|---|---|----------|
| 2203-01 | Gwynedd Council Depot land & allotments | Meeting held last Wednesday in London. Grass cutting being resolved. Now got contact names for future discussions in Birmingham and Machynlleth in next few weeks. | TR |
| 2203-03 | Pontoon, repair or replace? | No progress, one quote received, looking at getting a second quote. If this is progressed will need to check insurance needs and cover. Jocelyn Whysall (Member of Public) questioned the use and value of the pontoon. Any proposal to spend Council | RT |

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|---------|---|---|---------|
| | | money will be discussed before a commitment is made. | |
| 2205-05 | Disability Access concerns have been raised. GCC are supposed to review dropped kerbs when they renew pavements | TR has requested feedback from a couple of wheelchair users. Will be available in a few weeks time. | RT / TR |
| 2205-06 | Improvements needed to "Pitch & Putt" site - new latch on gate, new "no dogs" sign | In progress. | JB |
| 2205-07 | Proposal made to employ a caretaker for the tennis courts / Memorial Park etc | 2 people have responded to the advert. Small group to interview JB, PH WC. Need to ensure independence as applicants may be known to panel. | HB |
| 2206-03 | Identify list of items needed by Monster Rocks | RT has got the supplies for them. Invoice will be sent in. RT will make a presentation at an appropriate time | Closed |
| 2206-04 | Get quote for lamp-post poppies in time for Remembrance | Poppies arrived. DW to start fitting tomorrow. | Closed |
| 2207-02 | Refurbish Noticeboard by First Impressions | In hand | DW |
| 2209-01 | Use of pavements by businesses, potentially causing issues with pedestrians & traffic | Gwynedd Council don't know current lease agreements. GC looking into it. Expect an answer at the next harbour user meeting. | RT |
| 2209-02 | Greenery from Network rail land encroaching on footpaths & sump in Heol y Llan | TR to follow up with Network Rail - Covered in previous action 2203-01 | Closed |
| 2209-03 | Question on Toilet opening hours | Times vary. It depends who's working. Meeting planned to discuss further. | RT |

5. CCTV

5.1. Progress Update: Another scheme is in progress to install free WiFi around Barmouth and co-ordination is needed to ensure only one piece of kit per lamp-post. Following difficulties contacting the correct person in Gwynedd Council, a meeting planned for 27th October with WiFi engineer, CCTV engineer and GC on Thursday.

6. Chairman's report

Covered in other agenda items.

7. Clerk's report

7.1. Bench for Llanaber Cemetery - this has been resolved. Gwynedd Council will replace the bench and Barmouth Town Council will pay for half of it.

7.2. Ffiws Project - a good meeting was held with Gwynedd Council, Arloesi Gwynedd Wledig and the Ffiws team at Porthmadog. A costed proposal will be put together.

Community involvement is important so a drop in meeting will be arranged to let people know what it is and to gather support.

7.3. Consultations

- 7.3.1. Tourism Levy (13th December) - following discussion it was agreed that the clerk will draft a response for next meeting
- 7.3.2. Reforming Non-Domestic Rates (14th December) - it was agreed not to put a council response in but individuals could respond if they wished.
- 7.3.3. Electoral Administration & Reform (10th January) - it was agreed not to put a council response in but individuals could respond if they wished.
- 7.3.4. Council Tax - 300% premium - there is no option for a council response on the questionnaire so individuals should respond if they wish.

All consultations should be advertised on the Council Facebook page for individuals to respond to if they wish.

8. To consider the following planning/licence applications

- 8.1. None received

9. Finance

9.1. To receive monthly finance management reports

9.1.1. Audit Update

The revised timetable for the external audit requires the annual return and supporting documentation to be submitted by 31st October 2022. It was sent in on 14th October.

9.1.2. Update on Council Budget and spending

No comments.

9.1.3. Cheque signatories & on-line authority

Updates are needed to the signatories and online authority:

Online: Add Cllr. Katie Price, remove Cllr. Rob Triggs.

Cheque: Remove Cllr. Rob Triggs and Mark James.

Motion Proposed by Cllr. Wendy Cleaver, Seconded Cllr. Rob C Williams. All agreed.

9.1.4. Regular Payments

| Payment | Payment Method |
|----------------|-----------------------|
| Clerk's Salary | Standing Order |
| Clerk's Phone | Direct Debit |

Noted.

9.2. Record of previously agreed payments made since the last meeting

| Payee | Item | Invoice # | Amount | Authorisation |
|--------------|----------------------------------|------------------|------------------------|----------------------|
| RJ Electrics | Deposit for new Christmas lights | 07823 | £4535.65 (incl VAT) | September Meeting |

| | | | | |
|--------------------|---|--|------|--|
| David Vaughan & Co | Insurance for Memorial Park (overdue from June) | | £335 | Chair / Clerk as invoice long overdue. |
|--------------------|---|--|------|--|

Noted.

9.3. To approve payment of accounts

| Payee | Item | Invoice # | Amount |
|--------------------------|--|---------------------|----------|
| Dragon Theatre | Room Hire Sept | 000020 | £67 |
| Gwynedd Council | Toilets | 008008B007 6617W | £10000 |
| Barmouth & Dyffryn FC | Half cost of replacement fencing (as agreed in June 2022). | | £3901.20 |
| Harlech & Arduwy Leisure | Second precept payment for Leisure Centre | | £3810.63 |
| Heather Brown | Printer Ink | | £35.82 |
| Mantell Gwynedd | Invoice for salary services | SI-3774 | £280 |
| Mervyn Rowe | Updating Community Awards board | 4th October 2022 | £135 |
| Weigh Out | Chocolates for Christmas Late Night Shopping | 069 | £508 |

All accepted: Proposed: Cllr Rob Triggs, Seconded: Cllr Damian Williams. All agreed.

9.4. Upcoming Expense (for information)

- 9.4.1. Training for new councillors: £35 per class, 2 classes per councillor
- 9.4.2. Training for Clerk: Full CiCLA: approx £750.
- 9.4.3. Catrin Finch The Story So Far. Performance at Dragon Theatre 12th November £1500 + VAT
- 9.4.4. Dragon Theatre: Underwriting of Autumn Comedy Festival. Postponed due to Period of Mourning. Rebooked for 24th/25th March.
- 9.4.5. Youth Activities Club: £908.70
- 9.4.6. "Down with the Arts": £3025.92 (£102 spent)
- 9.4.7. Remaining Jubilee expenses (leisure centre & translation)
- 9.4.8. Hafan Deg Age Concern Club: £500
- 9.4.9. BPA: £3000 support for Town Guide

9.5. To receive any requests for financial support

- 9.5.1. Youth Club - Breakdown of costs to run the Youth Club from 9/11/22 to 29/3/23 (excluding 3 weeks over Christmas & February half term). Total £2179.40. The Council are strongly in favour of supporting the Youth Club. Motion to approve this sum: Proposed Cllr. Trevor Roberts, Seconded Cllr. Adam Hills. All agreed.

10. Gwynedd councillors report

- There will be a Cost of Living support session in Leisure Centre 1st Nov.
- A recent Gwynedd Council meeting reported a projected deficit in the budget for 2022-23, growing over the following years. This is likely to result in reduced service provision from Gwynedd Council in the next few years.
- Consultation on Council Tax is open (closing 28th October), encourage everyone to respond to it.

- The refuse team has moved to a different department with a different manager. Emailed to seek reassurance that there will be no impact on services.
- Cllr Matt Harris raised a question on the bottle bank in the main carpark. The area needs to be tidied up or moved elsewhere. Cllr. Rob Triggs will follow up.

11. Notice of and reports from representatives on external organisations

- 11.1. British Legion: (Cllr. Trevor Roberts) are pleased to be working with Barmouth Town Council in a good partnership
- 11.2. Memorial Park (Cllr. Wendy Cleaver, Cllr. Phil Hill). Met with a local resident who is looking to put together a local group to improve the facilities. They have named themselves "Parc" - "Play area regeneration committee". It is good to see things moving forward.
- 11.3. Gwynedd Council:(Cllr. Katie Price) Huw Edwin Jones Gwynedd Council events manager is leaving, his replacement is being trained. Huw has been very supportive of events in Barmouth, it is hoped that we will continue a positive relationship with his replacement.
- 11.4. Dragon Theatre (Cllr. Katie Price) The theatre had a very successful evening with Bwncath. Music events seem to be the most successful. Further support may be need to help advertise events more widely.
- 11.5. Harbour Consultative committee (Cllr. Rob C Williams) There is a committee meeting next week, please send any issues to Rob.

12. Local Issues

- 12.1. Astro Turf (school) - Cllr Damian Williams has inspected the site: the fencing is damaged, the bins are full, the wood needs treating, and the basketball hoops are rusting. There is a lot of sand on the pitch. Cllr. Rob Triggs will be meeting with Cllr. Jamie Brooks to look at the Astro Turf and Skatepark. Cllr. Rob Triggs will follow up with the school.

13. Other correspondence/letters

- 13.1. Fireworks banner - the fence was broken before the banner was put up. Cllr. Trevor Roberts will respond.
- 13.2. Cambrian Coast Rail Liaison Groups. 18th November. Please send questions to the clerk. Issues include bins, the door onto the platform and BT access to Network Rail Land to service their telephone posts.

14. Any other business

Next Meeting: Tuesday 22nd November 2022 - Full Council Meeting.

Meeting ended : 8:40pm.

Signed as a true record:

Date:

DRAFT