

CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL
Swyddfa'r Cyngor | Council Offices
Theatr y Ddraig | Dragon Theatre
Abermaw | Barmouth
Gwynedd
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A meeting of the Barmouth Town Council will be held at 7pm on Tuesday 25th April 2023 in Parlwr Mawr, Dragon Theatre, Jubilee Road, Barmouth.

The agenda for the meeting is set out below.

Heather Brown
Town Clerk

AGENDA - 25th April 2023

1. Apologies for absence
2. Declaration of financial, personal or prejudicial interest
3. To approve the minutes of the meeting held on Tuesday 28th March 2023
4. Finance
 - 4.1. To receive monthly finance management reports
 - 4.1.1. Audits:
 - 2021-22 Notification period ends 25th April 2023.
 - 2022-23 Audit
 - Internal Auditor
 - 4.1.2. VAT
 - 4.1.3. Record of Members Interests
 - 4.1.4. Clerk's contract, hours & rate
 - 4.1.5. Regular Payments:

| Payment | Payment Method |
|-----------------------|-----------------------|
| Clerk's Salary | Standing Order |
| Clerk's Phone | Direct Debit |
| Tanio Bermo shop rent | Standing Order |
| WiFi for Tanio Bermo | Direct Debit |

- 4.2. Record of previously agreed payments made since the last meeting

| Payee | Item | Invoice # | Amount | Authorisation |
|---------------------------|--------------|------------------|---------------|----------------------|
| Harlech & Ardudwy Leisure | 1/12 Precept | | £635.10 | March Meeting |

4.3. To approve payment of accounts

| Payee | Item | Invoice # | Amount |
|---------------------------|--|-------------------------|---------|
| Katie Price | Reimburse TEN for Coronation Event | | £21 |
| Katie Price | Reimburse TEN for Food Festival | | £21 |
| Evergreen | April Gardening | 688 | £500 |
| Dragon Theatre | Room Hire | | |
| Heather Brown | Reimburse Ikea furniture for Tanio Bermo | GBINV23000 001414936 | £1084 |
| ASG Audio Visual | Sound stage for Coronation | 1788 | £6960 |
| Cambrian Clearance | Chairs for Tanio Bermo | | £168 |
| Wendy Cleaver | Reimburse Public Liability Insurance for Chris Banks | | £166.84 |
| Barmouth Printers | Posters for Coronation | 11371 | £35 |
| Heather Brown | Reimburse tools for Tanio Bermo | | £47.97 |
| Harlech & Ardudwy Leisure | May Precept | | £635.10 |
| James Hallam | Coronation Insurance | 523277165 | £473 |
| Cambrian Clearance | Sofa & desk chair for Tanio Bermo | | £150 |
| Mwldan Accounts | Catrin Finch | Inv 7173 | £1800 |

4.4. Upcoming Expense (for information)

| Item | Amount | Due |
|---|-----------|--------------------|
| Training for Clerk | £750 | Spring 2023 |
| Dragon Theatre - Catrin Finch | £1500 max | Feb 2023 |
| Dragon Theatre underwriting Comedy Festival | unknown | April 2023 |
| "Down with the Arts". Committed to support, paid £1102 so far | £1898 | |
| Hafan Deg Age Concern | £500 | |
| History Project | £1250 | May 2023? |
| Tanio Bermo start up | £3800 | April 2023 onwards |
| Harbour Pontoon Repairs | | |

4.5. To receive any requests for financial support

4.5.1.

5. Local Issues

5.1. Use of pavement/public areas for private business use (WC)

5.2. Astro-turf fencing

6. Projects

6.1. CCTV

- Signing Heads of Terms agreement to mount cameras on the Harbour Masters Office.

- 6.2. Tanio Bermo
 - Wifi Contract: £20 per month, first 3 months free, 24 month contract
 - Opening plans

6.3. History Project

7. Events

- 7.1. Coronation Event
- 7.2. Food Festival

8. Reports

- 8.1. Gwynedd Councillor's report
- 8.2. Chairman's report
- 8.3. Clerk's report
 - 8.3.1. Sue's Roses
 - 8.3.2. Insurance

9. Notice of and reports from representatives on external organisations

10. Correspondence

- 10.1. Thanks received from Wales Air Ambulance for donation
- 10.2. Down with the Arts update

11. Open Actions from previous meetings

| Action # | Description | Status | Assignee |
|----------|---|---|----------|
| 2203-01 | Gwynedd Council Depot land & allotments | Ongoing. | TR |
| 2203-03 | Pontoon, repair or replace? | No update. | RT |
| 2205-05 | Disability Access concerns have been raised. GCC are supposed to review dropped kerbs when they renew pavements | Identified places for drop curbs. Need to add to map from Gwynedd | TR |
| 2205-06 | Improvements needed to "Pitch & Putt" site - new latch on gate, new "no dogs" sign | No update | JB |
| 2207-02 | Refurbish Noticeboard by First Impressions | This work is now planned as the weather has improved. | DW |
| 2209-01 | Use of pavements by businesses, potentially causing issues with pedestrians & traffic | Will be followed up in April meeting. | RT/HB |
| 2210-03 | Resolving issues around Skate Park & School astroturf | JB following up with contractor to put ramp in rather than steps. | JB/RCW |
| 2211-01 | Follow-up regarding buses to Council Estate | Wendy & Trevor discussed and will send a letter to the portfolio holder to raise issues of bus service. | WC |
| 2301-01 | Serpentine Benches - some are broken and need fixing | Ongoing | AH/DW |

12. Any other business

12.1. Clerk on holiday from 1st May - 14th May.

**Date of next meetings – Tuesday 2nd May 2023 - Strategy Meeting
Tuesday 23rd May 2023 - Full Council Meeting.**