

# CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL

Swyddfa'r Cyngor | Council Offices

Theatr y Ddraig | Dragon Theatre

Abermaw | Barmouth

Gwynedd

LL42 1EF

[www.barmouthtowncouncil.gov.uk](http://www.barmouthtowncouncil.gov.uk)

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An AGM of the Barmouth Town Council was held at 7pm on Tuesday 23rd May 2023 in Parlwr Mawr, Dragon Theatre, Jubilee Road, Barmouth.

Heather Brown  
Town Clerk

## Minutes

Present: Cllr Trevor Roberts (Opening chair), Cllr Owain Pritchard (Chair from item 4 onwards), Cllr Jamie Brooks, Cllr Wendy Cleaver, Cllr Matt Harris, Cllr Phil Hill, Cllr Adam Hills, Cllr Katie Price, Cllr Dylan Roberts, Cllr Rob Triggs, Cllr Damian Williams, Cllr Rob A Williams, Cllr Rob C Williams, Heather Brown (clerk)

In Attendance: Jocelyn Whysall, Barbara Howard.

1. Apologies for absence - None

2. Declaration of financial, personal or prejudicial interest - None

3. To approve the minutes of the AGM held on Tuesday 17<sup>th</sup> May 2022  
Proposed Cllr. Rob Triggs, seconded Cllr. Damian Williams. All agreed.

4. Elect a Town Mayor for the year 2023/2024

The outgoing Mayor thanked all the councillors for their support through the year. It has been a busy year with the Jubilee, the Queen's passing and the Coronation.

Motion to elect Cllr. Owain Pritchard as the new mayor, Proposed: Cllr. Trevor Roberts, seconded: Cllr. Rob A Williams. All agreed.

The new mayor took the chair and thanked Cllr. Trevor Roberts & Mrs Liz Roberts for all their work over the last 12 months. He looks forward to a good 12 months going forward.

5. Elect a Deputy Mayor for the year 2023/2024

Motion to elect Cllr. Adam Hills as deputy mayor, Proposed Cllr. Owain Pritchard, seconded Cllr. Katie Price.

6. To appoint representatives to the following external groups/committees

Group / Organisation	Number of representatives	Name(s)
Ysgol y Traeth, Barmouth	1 Councillor	Cllr Matthew Harris
Barmouth Publicity Association	1 Councillor	Cllr Rob Triggs

Dragon Theatre/Community Centre Management Committee	1 Councillor	Cllr Katie Price
Barmouth Harbour Consultative Committee	1 Councillor	Cllr Rob C Williams
One Voice Wales	2 Councillors	Cllr Trevor Roberts Cllr Wendy Cleaver
Barmouth Youth Club	1 Councillor	Cllr Rob C Williams
Friends of Barmouth Memorial Park	1 Councillor	Cllr Jamie Brooks / Cllr Phil Hill
Friends of Wern Mynach	1 Councillor	Cllr Phil Hill
Barmouth in Bloom	1 Councillor	Cllr Jamie Brooks

7. To appoint sub-committees within the Council

Sub-committee	Representatives	Name(s)
Traffic Management	3 Councillors	Ad hoc
Street Furniture and Footpaths	2 Councillors	Cllr Adam Hills, Cllr Damian Williams
Town Council Website	Clerk, 2 Councillors	Cllr Owain Pritchard, Cllr Katie Price, Heather Brown

8. Schedule the review and adoption of standing orders and financial regulations  
A full update of the standing orders and regulations is needed as a result of recent legislative changes. New model standing orders have been released recently. This work will take place over the summer with an aim to update & review them by the autumn.
9. Schedule the review of policies and procedures
- a. Complaints Procedure
  - b. Freedom of Information and Data Protection Policy
  - c. Dealing with the Press/Media
  - d. Online Banking Procedure
  - e. Equal Opportunities and Employment Policies & Procedures
  - f. Harassment & Bullying Policy
  - g. Internet & Email Policy
  - h. Bi-lingual Policy
  - i. Expenditure Incurred under s.137 of the Local Government Act 1972 or the Power of Well-being
  - j. Code of Conduct
- These will be included in the review in minute 8.
10. Appoint internal auditor  
Gwynedd Council Audit team was confirmed to be appointed as the Internal Auditor for the coming year. Proposed Cllr. Trevor Roberts, Seconded Cllr. Rob Triggs.
11. Confirmation of insurance cover and inventory of land/assets  
The insurance renewal was discussed in the council meeting and will be renewed on 31st May 2023.
12. Confirmation of location, date & times of ordinary meetings of the council up to and including the next agm

- a. Tuesday 27<sup>th</sup> June 2023
- b. Tuesday 25<sup>th</sup> July 2023
- c. Tuesday 26<sup>th</sup> September 2023
- d. Tuesday 24<sup>th</sup> October 2023
- e. Tuesday 28<sup>th</sup> November 2023
- f. Tuesday 12<sup>th</sup> December 2023
- g. Tuesday 23<sup>rd</sup> January 2024
- h. Tuesday 27<sup>th</sup> February 2024
- i. Tuesday 26<sup>th</sup> March 2024
- j. Tuesday 23<sup>rd</sup> April 2024
- k. Tuesday 28<sup>th</sup> May 2024 (AGM & Full Council Meeting)

All meetings to be held in Parlwr Mawr, Dragon Theatre, Jubilee Road and are scheduled to start at 7pm.

13. Any other business: None.

**Date of next meeting – Tuesday 28th May 2024**

*Olaf T. ...* 27/06/2023