

CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL

Swyddfa'r Cyngor | Council Offices

Theatr y Ddraig | Dragon Theatre

Abermaw | Barmouth

Gwynedd

LL42 1EF

[www.barmouthtowncouncil.gov.uk](http://www.barmouthtowncouncil.gov.uk)

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A meeting of the Barmouth Town Council was held after the AGM on Tuesday 23rd May 2023 in Parlwr Mawr, Dragon Theatre, Jubilee Road, Barmouth.

## Minutes - 23rd May 2023

Present: Cllr Owain Pritchard (Chair), Cllr Jamie Brooks, Cllr Wendy Cleaver, Cllr Matt Harris, Cllr Phil Hill, Cllr Adam Hills, Cllr Katie Price, Cllr Trevor Roberts, Cllr Dylan Roberts, Cllr Rob Triggs, Cllr Rob C Williams, Cllr Damian Williams, Cllr. Rob A Williams. Heather Brown (clerk)

In Attendance: Barbara Howard, Jocelyn Whysall - Members of the public

1. Apologies for absence: None

2. Declaration of financial, personal or prejudicial interest

4.4 Phil Hill - Dragon Theatre.

3. To approve the minutes of the meeting held on Tuesday 25th April 2023

Correct spelling mistake, otherwise motion to approve as correct: Proposed Cllr. Damian Williams, Seconded Cllr. Katie Price. All agreed.

4. Finance

4.1. To receive monthly finance management reports

4.1.1. Insurance: Quote received £6,120.41 (was £4,703.15 last year). The details on the policy have been updated to include the new CCTV system, the Tanio Bermo project and additional Christmas lighting. Motion to accept the quote: Proposed Cllr. Trevor Roberts, seconded Cllr. Phil Hill. All agreed.

4.1.2. Audits:

- 2022-23 Audit - still awaiting timelines from Audit Wales, have received details of requirements for internal audit.
- Internal Auditor - Gwynedd Council happy to act for us again.

4.1.3. VAT

Received payment of £7500.56. This covers 2020/21 and 2021/22. VAT claim for 2022/23 will be done with 2023/24 as CCTV project spans both years.

4.1.4. Record of Members Interests

Ongoing.

4.1.5. Regular Payments: - Noted

Payment	Payment Method
Clerk's Salary	Standing Order

Clerk's Phone	Direct Debit
Tanio Bermo Rent	Standing Order
WiFi for Tanio Bermo	Direct Debit

4.2. Record of previously agreed payments made since the last meeting - noted

Payee	Item	Invoice #	Amount	Authorisation
Harlech & Ardudwy Leisure - April payment	1/12 Precept		£635.10	March Meeting

4.3. To approve payment of accounts

Payee	Item	Invoice #	Amount
Dragon Theatre	Room Hire	147	£92
Harlech & Ardudwy Leisure	June Precept		£635.10
Dyfed CCTV	Next stage payment for CCTV installation		£20,000
LL DIY	Kitchen for Tanio Bermo	75698	£274.10
Heather Brown	Reimburse for Tanio Bermo Materials		£33.23
Heather Brown	Reimburse McAfee subscription for Council Laptop		£95.99
Key Clamp Store	Legs for tables for Tanio Bermo	244451	£579.60

Motion to pay above invoices: Proposed: Cllr Phil Hill, seconded: Cllr Adam Hills, all agreed.

4.4. Upcoming Expense (for information) - Noted

Item	Amount	Due
Training for Clerk	£750	Spring 2023
Dragon Theatre - Catrin Finch	£1500 max	Feb 2023
Dragon Theatre underwriting Comedy Festival	unknown	April 2023
"Down with the Arts". Committed to support, paid £1102 so far	£1898	
Hafan Deg Age Concern	£500	
History Project	£1250	July 2023?
Tanio Bermo start up	£2500	June 2023 onwards
Harbour Pontoon Repairs		

4.5. To receive any requests for financial support

None Received

5. Local Issues

5.1. Astro-turf

The school needs a decision from the Council about the future of the AstroTurf before the new fencing goes up. 3 options on the table:

- hand it over to the school (lowest cost to Council, no public access in the future)
- move it somewhere else (high cost, need to identify location)
- leave it where it is (medium cost, Council would need to pay for additional fencing and access, retains access for school and public)

In principle, the Council wants to keep the Astro Turf where it is and sort fencing and gate access. This will also need ramp access. Need to get further quotes and details of plans. It is also important to agree to future maintenance and access with the school.

Cllr. Jamie Brooks to continue to work with fencing contractors to get quotes for additional fencing and ramp access.

Cllr. Phil Hill will ask the caretaker to keep the site clear and swept.

Cllr Rob C Williams will continue to liaise with the school.

#### 5.2. Use of pavement/public areas for private business use

An application was received several months ago from Knickerbockers. Cllr. Katie Price asked Gwynedd Council (Streetworks) which other ones had been received. They have received applications from Isis (3 tables, benches & flower boxes), Brown's (2 tables, 4 chairs) & Myrddins (2 tables, 4 chairs).

Motion to raise no objections to Myrddins & Browns. Motion to raise no objection to Isis, but to reiterate that it is only 3 tables and room for wheelchairs must be maintained. Proposed Cllr. Katie Price, seconded Cllr. Wendy Cleaver. All agreed.

Streetworks are reviewing all applications and use of pavements by businesses. Cllr Katie Price to invite Streetworks to come to Barmouth & inspect the harbour area.

It is not clear who is now responsible for prom & Cae Glas. Cllr. Rob Triggs to continue to investigate.

#### 5.3. Bus Service

New bus timetables are being drafted and the service will then be tendered out. Trans Cymru services are also being tendered. Due to budget restraints there is no realistic option of additional services. Cllr. Wendy Cleaver to continue to follow up.

#### 5.4. Memorial Park

The Friends of Memorial Park signed the paperwork to rescind the lease in July 2022, but Gwynedd Council haven't accepted it back. So the lease is still with the Friends. Barmouth Town Council wish to take the lease over.

Motion pay the insurance for 12 months and to continue to work with Gwynedd Council to get the lease assigned to Barmouth Town Council. Proposed Cllr. Damian Williams, Seconded Cllr. Rob A Williams. All agreed.

#### 5.5. Harlech and Ardudwy Leisure

A report from Cllr. Wendy Cleaver is on the shared drive. Clerk to follow up with Jodie about whether there is a meeting in May and date for June.

## 6. Projects

### 6.1. CCTV

Installation continues, planning a meeting with Dyfed CCTV to review the cameras in situ and start discussions on difficult areas. Interconnection with WiFi system holding some things up.

### 6.2. Tanio Bermo

Ongoing work on decoration & set-up.

### 6.3. History Project

The panels have been written in English. Work is ongoing on translation & layout. History Facebook group set-up, really active with lots of posts & interactions.

## 7. Events

### 7.1. Coronation Event: Was a great event. Congratulations to all involved.

Police - no reported incidents. Gwynedd Council didn't report any problems. Need more marshals for future events.

Enthusiasm in town for another similar event. Will need more planning and paperwork for a bigger event. A new Gwynedd events fund is now open and Cllr Katie Price suggested applying for a grant. Cllrs Katie Price, Damian Williams & Rob C Williams will keep looking into it.

### 7.2. Food/Craft Festival 1st & 2nd July

- Everything is in place for the road closures & TEN.
- FaceBook events have been set up, banners are up, the posters are at the printers.

## 8. Reports

### 8.1. Gwynedd Councillor's report

- Will be meeting with Railtrack to discuss the use of the beach (graveyard) in the autumn as it will have an impact on the bonfire if not cleared by 5th November.
- Gwynedd Council have not applied for Blue Flag status. It would not be awarded as there are no RNLI Lifeguards. A question was raised that if water quality is still measured it should be published on the Council website/Facebook.
- Bollards on car park between main car park and Leisure Centre: will be meeting with Gwynedd Council Officer to discuss the opportunity to make them removable for access in case of emergencies.
- No risk assessment has been done on the use of Cae Glas.

### 8.2. Chairman's report

Covered in the AGM.

### 8.3. Clerk's report

All covered in other agenda items.

## 9. Notice of and reports from representatives on external organisations

### 9.1. Dragon Theatre AGM 12th June 6pm. All welcome.

### 9.2. Barmouth in Bloom, plants planned for planting in Jubilee Road.

## 10. Correspondence

### 10.1. To consider the following planning/licence applications

10.1.1. Rhif Cais / Application No.: C23/0393/00/DT Lleoliad / Location: Briar Bank, Llanaber, Abermaw, LL42 1YP. No objections.

10.2. Other correspondence/letters

- 10.2.1. Webinar with Snowdonia National Park Authority to update the Local Development Plan. 8th June 7:30pm. Cllr. Owain Pritchard, Cllr. Katie Price and the clerk will attend.
- 10.2.2. Request from Dragon Theatre to Trustees & Management Committee to come to Council meeting to update us as to their plans & strategy. Agreed to invite them at 6:30pm for the June meeting.
- 10.2.3. Email from Pistyll Council regarding training provision through the medium of Welsh. Noted.
- 10.2.4. Area 2035 meeting Wednesday 23rd May, Dyffryn Village Hall. Noted.
- 10.2.5. Ultra-X Wales 2023 event August 16th - 20th. Comes through Barmouth, down 100 steps, across the bridge. Marshalls will be in place. Noted.
- 10.2.6. Covid Memorial Garden - Penrhyndeudraeth - Cllr. Owain Pritchard will follow up with the church..
- 10.2.7. Coronation momentos to school children. Cllr. Wendy Cleaver to look into suitable items for the children at Ysgol y Traeth.

11. Open Actions from previous meetings

Action #	Description	Status	Assignee
2203-01	Gwynedd Council Depot land & allotments	Ongoing. Made some progress with Network Rail, the matter has gone to their property department.	TR
2203-03	Pontoon, repair or replace?	Risk assessment being undertaken for insurance. Have now got the lease for connection to the harbour wall.	RT
2205-05	Disability Access concerns have been raised. GCC are supposed to review dropped kerbs when they renew pavements	Identified places for drop curbs. Need to add to map from Gwynedd.	TR
2205-06	Improvements needed to "Pitch & Putt" site - new latch on gate, new "no dogs" sign	Ongoing.	JB
2207-02	Refurbish Noticeboard by First Impressions	This work is now planned as the weather has improved.	DW
2209-01	Use of pavements by businesses, potentially causing issues with pedestrians & traffic	Covered in minutes.	RT/HB
2210-03	Resolving issues around Skate Park & School astroturf	Covered in minutes	JB/RCW
2211-01	Follow-up regarding buses to Council Estate	Covered in minutes	WC
2301-01	Serpentine Benches - some are broken and need fixing	Found a company who can do this and sent in details. The company wants to know how many castings we will want. Agreed to ask for a quote for a	AH/DW

		mould to make many in the future.	
2303-01	Water crossing on A496	Has been fixed - Closed.	KP
2304-01	Follow up with Gwynedd Council about use of Cae Glas	Covered in minutes	RT
2304-02	Follow up with Gwynedd Council regarding pavement licenses	Covered in minutes	KP

12. Any other business - none

- 12.1. There is a tree over Talbot Square that is dangerous, follow up with Gary
- 12.2. Move Strategy meeting to second Tuesday instead of 1st. All agreed.
- 12.3. The 10k organising group had been asked to pay for road closure for the first time, after discussion with Gwynedd Council this has been waived for this year but will be budgeted for next year by the group.

**Meeting closed at 9:30pm.**

**Date of next meetings – Tuesday 13th June 2023 - Strategy Meeting.  
Tuesday 27th June 2023 - Full Council Meeting**

**Signed as a true record:**



**Date:**

27/06/2023