

CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL

Swyddfa'r Cyngor | Council Offices

Theatr y Ddraig | Dragon Theatre

Abermaw | Barmouth

Gwynedd

LL42 1EF

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A meeting of the Barmouth Town Council was held on Tuesday 27th June 2023 in Parlwr Mawr, Dragon Theatre, Jubilee Road, Barmouth.

Minutes - 27th June 2023

Present: Cllr Owain Pritchard (Chair), Cllr Wendy Cleaver, Cllr Phil Hill, Cllr Katie Price, Cllr Dylan Roberts, Cllr Rob Triggs, Cllr Rob C Williams, Cllr Damian Williams. Heather Brown (clerk)

In Attendance:

1. Apologies for absence: Cllr Matt Harris, Cllr Trevor Roberts, Cllr Jamie Brooks, Cllr Adam Hills, Cllr Rob A Williams
2. Declaration of financial, personal or prejudicial interest
 - 10.1 Cllr. Phil Hill
3.
 - 3.1. To approve the minutes of the AGM held on Tuesday 23rd May 2023. Motion to approve as correct: Proposed Cllr. Wendy Cleaver, Seconded Cllr. Damian Williams. All agreed.
 - 3.2. To approve the minutes of the meeting held on Tuesday 23rd May 2023. Motion to approve as correct: Proposed Cllr. Rob C Williams, Seconded Cllr. Katie Price. All agreed.
4. Finance
 - 4.1. To receive monthly finance management reports
 - 4.1.1. Audits:
 - Approval of Financial Statement 2022/23 Motion to approve: Cllr. Phil Hill Seconded Cllr. Katie Price. All agreed.
 - Audit Notice has been posted 27th June 2023, 14 days notice of period of public access to accounts: 11th July - 8th August.
 - 4.1.2. Record of Members Interests
Ongoing.
 - 4.1.3. Grant Applications:
 - Shared Prosperity Fund (closing date 14th July).
Levelling funding from Westminster filtered down through the Welsh Government & Gwynedd Council. Applications have to be received by 14th July, successful projects will be notified in October 2023, money needs to be

spent by December 2023. Support is available from Anna Lewis in Gwynedd Council.

Applications involving Barmouth Town Council.

- The Heol y Llan depot land was discussed. This would involve:
 - Completing the asset transfer from Gwynedd Council.
 - Making good on the site (new fencing, gate, surface)
 - Acquiring & placing containers
 - Marketing to local trades (prioritising new businesses starting out)
 - Managing the site going forward

It was agreed that we will put in application. To do this we need:

- Confirmation from Gwynedd Council that we can transfer the lease.
- Confirmation from Gwynedd Council that there are no planning or building regulation issues.
- A site plan & estimates of costs
- Letters of support, it was suggested that the Gwynedd Careers office could be approached.

Cllrs. Katie Price & Rob Triggs are working on this with the clerk. Support from other councillors may be required in the next couple of weeks to get the application completed.

- Memorial Park was discussed. It was agreed that at this time our plans for Memorial Park are too vague to put in an application for funding.
 - Events: Cllr. Katie Price is putting together applications for support for the Food Festival 2024 and for Barmouth Carnival 2023
 - Sports: Cllr. Katie Price reported that Barmouth Striders are putting in an application to start a Park Run in Barmouth along with a fitness trail along the prom consisting of boards with circuit training exercises at regular intervals. She is supporting them with their application.
 - We have received a request for a letter of support from the Dragon Theatre for their project and expect to receive them from other organisations in town.
- ARFOR Programme
Tanio Bermo: it was agreed that we should look at putting in an application for a part-time co-ordinator/Welsh language speaker for a fixed term contract.

4.1.4. Regular Payments: - Noted

Payment	Payment Method
Clerk's Salary	Standing Order
Clerk's Phone	Direct Debit
Tanio Bermo Rent	Standing Order
WiFi for Tanio Bermo	Direct Debit

4.2. Record of previously agreed payments made since the last meeting - noted

Payee	Item	Invoice #	Amount	Authorisation
David Vaughan	Insurance for Memorial Park		£351.80	May meeting

4.3. To approve payment of accounts

Payee	Item	Invoice #	Amount
Evergreen	May Gardening + Concrete	748	£558.30
Evergreen	June Gardening + Compost	781	£552
Dragon Theatre	May Room Hire	159	£67
Harlech & Ardudwy Leisure	July Precept		£635.10
Chris Banks	May & June Caretaking		
Heather Brown	Reimburse Tanio Bermo Leaflets		£43.67
Heather Brown	Reimburse for Tanio Bermo Electrical & Plumbing kit		£117.93
The Brooke Stevens Band	Music for Coronation Gig	0103	£300
Barry Lim	Sion, Gif & Barry for coronation Event	015	£300
Katie Price	Reimburse Welcome to Whales for Food Festival	13	£24
Barmouth Printers	Food Festival posters	11388	£30
Katie Price	Reimburse Food Festival leaflets		£42.45
Ray Perry	Valuation & maintenance of regalia		£125

Motion to pay above invoices: Proposed: Cllr. Dainin Williams, seconded: Cllr Rob C Williams, all agreed.

4.4. Upcoming Expense (for information) - Noted. The clerk will check up on Catrin Finch & Comedy Festival with the Dragon Theatre as these events are now several months in the past.

Item	Amount	Due
Training for Clerk	£750	Spring 2023
Dragon Theatre - Catrin Finch	£1500 max	Feb 2023
Dragon Theatre underwriting Comedy Festival	unknown	April 2023
"Down with the Arts". Committed to support, paid £1102 so far	£1898	
Hafan Deg Age Concern	£500	
History Project	£1250	July 2023?
Tanio Bermo start up	£2500	June 2023 onwards
Harbour Pontoon Repairs		
Dragon Kitchen Refurbishment	£10,000	£5000 budgeted support for

		2023, the rest for 2024.
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- 4.5. To receive any requests for financial support
- 4.5.1. Bonfire Group: £650 to cover insurance for events. Motion to pay proposed: Cllr Phil Hill, seconded Cllr. Wendy Cleaver. All agreed
- 4.5.2. Football Club: £5000 for fencing. Motion to support, Cllr Damian Williams, Cllr. Wendy Cleaver, all agreed.

5. Local Issues

5.1. Astro-turf

Cllr Owain Pritchard has met with the headmistress and also the Estates department in Gwynedd Council. The plan is to have a formal licence with Gwynedd allowing the Astro Turf on School Grounds to be used by the public.

Cllr. Owain Pritchard will continue to work with the Estates department to cover the following points:

- Hours of use: GC have requested it not to be used between 9pm & 8am
- Use of pitch: GC have requested football only, but the pitch is currently equipped with basketball hoops.
- Rubbish being emptied regularly.
- GC have requested that Barmouth Town Council to be responsible for repairs. Owain will send a diagram back detailing exactly what BTC are responsible for.
- BTC will put together a maintenance schedule.
- Also needed are protocols for how to deal with issues; notification, access for our caretaker to deal with issues.
- Locking and unlocking of gates, responsibilities of school & council. It was suggested that this would be easiest with an electronic lock and that these timings align with Memorial Park Astro turf hours.

5.2. Use of pavement/public areas for private business use

Not had a reply from Streetworks regarding a visit to walk around Barmouth. Cllr. Rob Triggs had received an email that the officer was due to come to Barmouth, but no indication if this has happened. This will need to be escalated within Gwynedd Council if no response is received.

5.3. Memorial Park

Future plans were discussed under 4.1.3. The clerk is in discussion with Gwynedd Council Estates department about the licence. Cllr. Phil Hill to talk to the caretaker about tidying the gates up.

5.4. Harlech and Ardudwy Leisure

Cllr. Owain Pritchard will attend the next meeting on 29th June. At the July meeting the town Council will need to discuss future payments.

5.5. Sand on Causeway

Gwynedd Council last cleared the causeway before Easter. Motion to get it cleared again before the holidays. Proposed Cllr. Katie Price, Seconded Cllr. Rob Triggs. All agreed. Also a request to get the beach raked at the same time.

The encroachment of the dunes beyond the original agreed limit was also discussed. Email Gwynedd Council Maritime department to follow this up.

A longer term solution was discussed to look paying someone a retainer or acquiring the equipment for the Council to do it.

5.6. Town Planters

Several of the planters and garden areas around town are overgrown and have not been planted up. Cllr. Phil Hill to do a survey of them. Discuss with Gary (Gardening contractor) about whether additional hours are needed to maintain these going forward. This needs to be co-ordinated with the WI and Barmouth in Bloom who care for many of the spaces.

6. Projects

6.1. CCTV

Cllr. Phil Hill and the clerk met Deanna Fisher and Joe Yeoman (Dyfed CCTV) to walk around town to look at all locations of cameras. They also looked at images on screen at the Police Station. They are very high quality images. The images are all backed up to the cloud so can be viewed remotely as well.

6.2. Tanio Bermo

Continued progress. Hope to be able to open during the school holidays for activities with local & visiting children.

6.3. History Project

Has grown and now consists of four parts:

- Museum part, Cllr Rob Williams needed to reduce the amount of text for the banners. One Welsh translation done, others due shortly.
- A website being created with full text of banners on it, it is planned to add in the Lifeboat history to that. It will have links to Flickr & Facebook
- The Facebook page is very popular & good feedback received.
- Cllr. Rob Williams has gone into the primary school to talk about local history, and is going back in September for more talks.

Many thanks to Cllr Rob Williams & Daryl Edwards for all their work on it.

7. Events

7.1. Food/Craft Festival 1st & 2nd July

- All ready to go.
- Help needed with road closures on Sunday.

7.2. Barmouth Carnival

- Following on from the Coronation event there have been discussions about starting a carnival again. A proposal was made to have a mini carnival in September. This would be a fancy dress parade with no floats, followed by some music. A grant to support this will be applied for (see 4.1.3). Motion to support proposed Cllr. Owain Pritchard, seconded Cllr. Phil Hill. All agreed.
- It was suggested that a sub-committee is set up to arrange events involving other people in the community. This was agreed. Cllr. Damian Williams, Cllr. Katie Price & Cllr. Rob C Williams will carry on working on this.

- It was suggested that the Council buy a “Sum-up” machine and register it to the Council Bank Account. This could be used so people can make cashless donations at events. This and other related items will be followed up at the Strategy Meeting.

8. Reports

8.1. Gwynedd Councillor’s report

- The Councillor had been contacted by a member of the public regarding a recent planning application. The Town council had raised no objections as there were no legal grounds to object on. He directed her to make her objections directly to the planning department in Gwynedd Council.
- Further investigations into the pontoon have shown it never had a licence to be on seabed. Gwynedd Council Maritime Department is looking into it
- There is a Drop in session at Leisure centre on 29th June 11an-7pm to publicise the flood alleviation scheme around the harbour.
- The works on Gloddfa Road continue, the skip has blocked Dinas Oleu Road - no notification was made to local residents before putting it in place, Gwynedd Council approved the placing of the skip although it blocks access for residents and prevents access for emergency vehicles.
- Gwynedd Council are putting in place plans for an Article 4 restriction that will require planning permission for change of use from C3 (residential) to C5 (second home) & C6 (commercial holiday let) use classes.

8.2. Chairman’s report

- The mayor officially opened the 10K - it was a very good day, well attended and organised - despite the heat.
- The mayor met with the Co-op community group on the Wern for a volunteering session.

8.3. Clerk’s report

- The Training Plan, Biodiversity Plan and Annual Report were presented for approval having been previously circulated for review. Motion to approve proposed Cllr. Owain Pritchard, seconded Cllr. Katie Price, all agreed.

9. Notice of and reports from representatives on external organisations

- 9.1. Cllr. Katie Price - The Dragon Theatre held their AGM.
- 9.2. Cllr. Rob C Williams - The Youth Club continues to run, the numbers are lower than in the winter months.
- 9.3. Cllr. Phil Hill - There is good progress at Wern Mynach.

10. Correspondence

10.1. To consider the following planning/licence applications

- 10.1.1. Sandbanks Hotel extension of hours - no objections.
- 10.1.2. Planning: Fflat Ail A 3ydd Llawr, 17 Rhodfa'r Môr, Abermaw, Gwynedd, LL42 1NA Bwriad / Proposal: Vary conditon 5 on planning permission C21/0575/00/LL so that 3 of the dwellings must be used for residential use within class C3 and 3 of the dwellings used for either use class C3 or use class C6 - no objections (planning not needed).

- 10.2. Other correspondence/letters
 10.2.1. None Received

11. Open Actions from previous meetings

Action #	Description	Status	Assignee
2203-01	Allotments on Railway land	Ongoing. Made some progress with Network Rail, the matter has gone to their property department.	TR
2203-03	Pontoon, repair or replace?	See minutes - issues with licence.	RT
2205-05	Disability Access concerns have been raised. GCC are supposed to review dropped kerbs when they renew pavements	Identified places for drop curbs. Need to add to map from Gwynedd.	TR
2205-06	Improvements needed to "Pitch & Putt" site - new latch on gate, new "no dogs" sign	Ongoing.	JB
2207-02	Refurbish Noticeboard by First Impressions	Work has started on the "Welcome to Barmouth" signs	DW
2210-03	Resolving issues around Skate Park & School astroturf	Covered in minutes	JB/RCW
2211-01	Follow-up regarding buses to Council Estate	No further information	WC
2301-01	Serpentine Benches - some are broken and need fixing	Received quote: £3770 to make the casting. For 50 castings cost will be £290 each. Proposed to get the casting made. Proposed Cllr. Phil Hill, Seconded Cllr. Wendy Cleaver, all approved	AH/DW
2304-01	Follow up with Gwynedd Council about use of Cae Glas	Covered in minutes	RT
2304-02	Follow up with Gwynedd Council regarding pavement licenses	Covered in minutes	KP
2305-01	Coronation momentos for school children	Look at design for Barmouth & print mugs at Tanio Bermo	HB

12. Any other business

- 12.1. The graveyard at Llanaber needs clearing. Some responsibility from the church. Annual clearance would make it more manageable for volunteers to keep it up.
 12.2. It was agreed that the Police should be regularly invited to Council Meetings.

Meeting closed at 9:35pm.

**Date of next meetings – Tuesday 11th July 2023 - Strategy Meeting.
Tuesday 25th July 2023 - Full Council Meeting**

Signed as a true record: 

Date: 25/7/2023