

CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL

Swyddfa'r Cyngor | Council Offices

Theatr y Ddraig | Dragon Theatre

Abermaw | Barmouth

Gwynedd

LL42 1EF

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clerk@barmouthtowncouncil.gov.uk

Minutes - 27th February 2024

Present: Cllr Owain Pritchard (chair), Cllr Jamie Brooks, Cllr Wendy Cleaver, Cllr Matthew Harris, Cllr Phil Hill, Cllr Adam Hills, Cllr Katie Price, Cllr Rob Triggs, Cllr Damian Williams, Cllr Rob C Williams. Heather Brown (clerk)

1. Apologies for absence: Cllr Dylan Roberts, Cllr Trevor Roberts, Cllr Rob A Williams
2. Declaration of financial, personal or prejudicial interest
 - 10.1.2 Cllr Damian Williams, Cllr Matt Harris, Premises licence for Caerddaniel Takeaway
3. To approve the minutes of the meeting held on Tuesday 23rd January 2024. Motion to approve: Proposed Cllr Adam Hill, Seconded Cllr Damian Williams. All agreed.
4. Finance
 - 4.1. To receive monthly finance management reports
 - 4.1.1. Grant Applications
 - Food Festival - Waiting to hear
 - Bermo Fest - Waiting to hear
 - National Archive Engagement Grant for History Project has been acknowledged, decision due beginning of March
 - Application being written for the Community Arts fund for music (Bermo Fest). Submission date: end of March
 - 4.1.2. Dual Control on the Bank Account

It is now possible to require all online payments to be authourised by a second person online. This would give a clearer audit trail for online payments.

 - A motion to enable dual control on the bank account was proposed by Cllr. Owain Pritcahrd and seconded by Cllr Jamie Brooks. All approved.
 - A resolution to upgrade the permission of existing online users to full access and to add Cllr Owain Pritchard with full access was proposed by Cllr Jamie Brooks and seconded by Cllr Damian Williams. All agreed.
 - 4.1.3. Debit Card

Upcoming payments on the debit card:

 - HP Instant Ink subscription, £4.99 per month - proposed Cllr Owain Pritchard, seconded Cllr Jamie Brooks. All agreed.

4.1.4. Regular Payments: - Noted

Payment	Payment Method
Clerk's Salary	Standing Order
Clerk's Phone	Direct Debit
Tanio Bermo Rent	Standing Order
WiFi for Tanio Bermo	Direct Debit

4.2. Money received since last meeting: - noted

Community Fund: £920.00

Gwynedd Council (share of footpath clearance): £603.60

Barmouth Guides: Payment for mugs at Tanio Bermo: £55.00

HSBC, compensation for incorrect advice: £30.00

Tanio Bermo money from MakerSpace & Drop Ins: £110

Car Park July - Dec: £15662.60

4.3. Record of previously agreed payments made since the last meeting - noted

Payee	Item	Invoice #	Amount	Authorisation
123.reg	Web domain for the history project	2922242301	£17.99	Chair / Clerk
Gwynedd Council	TENS application for Bermo Fest & Food Festival		£42	Chair / Clerk

4.4. To approve payment of accounts

Payee	Item	Invoice #	Amount
Evergreen	Gardening	626	£894.50
Dragon Theatre	Room Hire (Dec, Jan)	215	£109
Darren Smith	Caretaking (Dec, Jan, Feb)	2065	£312.50
HAL	March Payment		£635.10
MP Wholesale	Christmas Social		£76.75
Hugh Roberts	Flickr Subscription		£114
Various	Payment of Councillor allowances for 2023/24		£156 per councillor, £250 mayor's allowance
Mervyn Rowe	Community Award Boards		£240

Motion to pay above invoices : Proposed: Cllr Katie Price, seconded: Cllr Damian Williams, all agreed.

4.5. Upcoming Expense (for information) - Noted.

Item	Amount	Due
History Project	£1250	Spring 2024
Tanio Bermo start up - awaiting invoices	£2000	Spring 2024
Harbour Pontoon Repairs	£10,000	
BPA signs	£5,000	Early 2024

- 4.6. To receive any requests for financial support
- 4.6.1. Glyn Jones - requested funds to pay for the replacement of defibrillator pads & batteries: £1216. Notified the Council of plans to provide 2 new cabinets to replace end of life ones. Motion to pay £1500 for new batteries & pads & contribution towards new cabinet. Proposed Cllr Phil Hill, seconded Cllr Wendy Cleaver. All agreed
- 4.6.2. Jamie Tyrell - Requested funds to support purchase of a new drone for South Snowdonia Dog Search. The Council will not make payments to private individuals but could support a registered group. Clerk to send application form for funding.
- 4.6.3. YFC Meirionnydd - Requested funds for general support. Clerk to reply that the Council would consider funding requests for specific events or activities that support the Barmouth Community.

5. Local Issues

- 5.1. Sand
The bubble pool is still a problem, and the Council remains concerned about the fencing in the dunes. Clerk to follow up on bubble pool again with ongoing concerns that the root cause has not been fixed and to ask to meet with Maritime when they review the safety of the fencing. Concern was also raised about the water quality in the pool behind the dunes.
- 5.2. HAL
The last meeting with community councils was cancelled as no community councils available to attend. We are receiving regular updates from HAL on finances and progress. The meetings with community councils have been productive and will continue on a regular basis to discuss common issues.
- 5.3. Memorial Park
- 5.3.1. Lease
Cllr Owain Pritchard, Cllr Wendy Cleaver & the clerk met with the Gwynedd Council Officer about the lease & asset transfer. We have since received a summary of actions back from him. Gwynedd Council will need to put notice up at Memorial park to rescind the lease. All other conditions are as expected.
- 5.3.2. Gates
Cllr Phil Hill has received a quote for £842 + VAT to sandblast & powder coat the gates. This is considerably less than the previously received quote. Motion to proceed with this work was proposed by Cllr Matt Harris, seconded Cllr Jamie Brooks. All Agreed.
- 5.3.3. Football Netting
The caretaker has not been well, he has started the work putting the posts up. The nets have been received ready to be fixed when the posts are in place.
- 5.4. Astro-turf
This was discussed with the Gwynedd Council officer in the Asset Transfer meeting and now we are waiting for him to discuss with the school authorities. There is currently no access from prom.
- 5.5. Pontoon
Work is ongoing to identify all the work needed to repair & replace the pontoon.

6. Projects

- 6.1. CCTV - The Policy & risk assessment have been written. They will be reviewed by Cllr Phil Hill, Cllr Wendy Cleaver, Cllr Katie Price.

Final cameras should be installed by Easter.

Some work has been done to remove the old cameras and DVRs and do remedial work for any damage caused. Cllr Jamie Brooks will liaise with local trades to do the remedial work.

- 6.2. Tanio Bermo

- Gwaith Gwynedd booked in for 12th March
- Upcoming costs to be paid for on debit card: website hosting: £100 - £150, additional supplies: mug press element, sublimation paper, 3D filament, sublimation inks, max £250. Proposed Cllr Owain Pritchard, seconded Cllr Katie Price. All approved.
- Circular economy funding has been approved for Mentor Mon for Repair/Reuse agenda. This fits well with repair cafe goals so we are hopeful for some support from this source. There is a meeting planned with the coordinators of the Barmouth Sustainability Drive to discuss working together.
- Still need more volunteers to be able to open more often.

- 6.3. History Project

2 banners have been completed. The booklets have been reformatted, final proofreading is going on. The school asked Cllr Rob C Williams to do a talk on Victorian era Barmouth. There was a motion to approve up to £300 on the debit card for printing of the booklets. Proposed Cllr Rob Triggs, seconded Cllr Phil Hill. All agreed.

7. Events

- 7.1. Bermo Fest: 7th - 9th June 2024. 7th Carnival, 8th Music Fest, 9th Raft race, harbour events.

- The paperwork has been submitted for the road closure & temporary event notice to Gwynedd Council.
- Volunteer meetings are starting on the 1st Wednesday of the month.
- Event management plan done.
- Bus booked for carnival
- Bands, stage & security booked.
- Contacted St John Ambulance
- Bollards - Gwynedd Council can't afford to change them. It was suggested to remove them and replace with planters that can only be moved by a fork lift. Cllr Rob C Williams to follow up with Gwynedd Council.
- Water Fest is being run by members of the Yacht Club..

- 7.2. Food Festival - 7th July 2024 -

- Progressing as expected. Applications coming in, deadline end of March.

- 7.3. Motocross - No objections to the dates proposed 19th & 20th October 2024.

8. Reports

- 8.1. Gwynedd Councillor's report

- Article 4 is still being discussed.
- The coastal defence report from YGC should be out this week.

- 8.2. Chairman's report

- All covered previously in the meeting.

- 8.3. Clerk's report

- The Clerk will be on holiday from 4th - 29th April. Cllr Owain Pritchard will monitor the email & set the agenda for the April meeting. Cllr Katie Price will take the minutes.

9. Notice of and reports from representatives on external organisations

- 9.1. Dragon Theatre - lots of events have been organised and advertised.
- 9.2. There was a Police Pre-season meeting. Harbour staff, network rail, British Transport Police, etc were all present. Generally a positive meeting with few issues to raise.
- 9.3. The issues at Wern Mynach have been escalated to the police & Gwynedd Council.
- 9.4. BPA AGM is this Thursday (29th Feb) at 7:30pm at the Min-y-Mor

10. Correspondence

10.1. To consider the following planning/licence applications

- 10.1.1. C24/0094/00/DT - Bryn Glasfor, Llanaber, Barmouth, Gwynedd, LL42 1AQ - No objections
- 10.1.2. Cais Trwydded Eiddo Newydd – New Premises Licence Application: Cae'r Ddaniel Caravan Park Shop & Takeaway, Barmouth, Gwynedd, LL42 1RR - No objections
- 10.1.3. Cais Trwydded Eiddo Newydd – New Premises Licence Application: Ted's, The Quay Barmouth, Gwynedd, LL42 1ET - No objections.

10.2. Other correspondence/letters

- 10.2.1. Beach Concessions
 - Request to see specifics of concessions/licences
 - No objections to concessions as stated, there should be no selling of beach items. The council needs to know how they will be enforced and what the consequences will be for any breaches.
- 10.2.2. Traffic Order: Request for double yellows around Cae Roger, Wellington Terrace.
 - Considered that double yellows won't help as it is an event at school drop off time and parents already park on zig-zags. Have they considered a one-way system? Suggest meeting with Highways to discuss one-way system.
- 10.2.3. Letter from Bowling Club
 - Cllr Phil Hills has responded, the clerk also responded. The clerk will send another update to the Bowling Club.

11. Open Actions from previous meetings

Action #	Description	Status	Assignee
2203-01	Allotments	Still progressing with the Property Board	TR
2203-01a	Depot	Planning needed RT looking at it.	RT
2205-05	Disability Access concerns have been raised. GCC are supposed to review dropped kerbs when they renew pavements	Will take some photos & progress in the new year.	TR
2301-01	Serpentine Benches - some are broken and need fixing	Ordered, awaiting delivery.	DW

2304-01	Follow up with Gwynedd Council about use of Cae Glas & Pavement Licences	Issue is in Gwynedd Council's legal department.	RT
2309-03	Need to agree plans for the "Barmouth Bridge monument"	Price structure circulated. The bridge sections have been sent to the sand blasters. Initial design work done. Clerk to write letter requesting funds from the contractors to support the bridge monument. Clerk to inform the insurance company. Cllr Matt Harris to speak to street lighting team to get power for lighting.	JB / MH
2312-01	Write to bus companies about non-connecting buses and other concerns	In progress, bus timetables are changing in February anyway.	HB
2401-01	Update Financial Regulations to cover use of Debit Card	Needs to have dual control section added as well	HB
2401-02	Write to Maritime expressing concern about H&S of fencing in dunes & bubble pool	See sand report	HB
2401-03	Develop a new sign for the Bridge with QR codes for payment	Ongoing	HB / JB
2401-04	Storage of Council Items - identify possible location for container & check costs	Spoke to Will at football ground, he's happy for us to put a container on his land next to Wern Mynach container. Cllr Jamie Brooks & Cllr Damian Williams to get quotes for containers.	JB / DW

12. Any other business

- 12.1. Cllr Wendy Cleaver has spoken to the Coastal Access Warden about the flooding on the footpath to the bridge. They are liaising with Network Rail to sort it out.
- 12.2. Cllr Katie Price had received an enquiry from Oasis Nursery who want to adopt flower beds by Tŷ Crwn. She will ask them to write to the clerk with their suggestions.
- 12.3. Bin Collections on prom needed to be stepped up. Fly tipping as well. Clerk to write to Gwynedd to ask what arrangements are in place when the usual collector is absent.
- 12.4. A Civic Service is planned for the end April or the beginning of May, probably on a Saturday. The mayor would like to present the Community Awards in the Civic Service. Nominations will be discussed in the March meeting.

Meeting closed at 9:25pm.

**Date of next meetings – Tuesday 12th March 2024 - Strategy Meeting.
Tuesday 26th March 2024 - Full Council Meeting.**

Signed as a true record:

Date:

DRAFT