

Minutes - 26th March 2024

Present: Cllr Owain Pritchard (chair), Cllr Wendy Cleaver, Cllr Matthew Harris, Cllr Phil Hill, Cllr Katie Price, Cllr Dylan Roberts, Cllr Rob Triggs, Cllr Damian Williams, Cllr Rob C Williams, Heather Brown (clerk)

1. Apologies for absence: Cllr Jamie Brooks, Cllr Adam Hills, Cllr Trevor Roberts, Cllr Rob A Williams.
2. Declaration of financial, personal or prejudicial interest
 - 6.2 Cllr Phil Hill: Tanio Bermo
 - 10.2.1 Cllr Matt Harris: Correspondence
3. To approve the minutes of the meeting held on Tuesday 27th February 2024. Motion to approve: Proposed Cllr Rob Triggs, Seconded Cllr Damian Williams. All agreed.
4. Finance
 - 4.1. To receive monthly finance management reports
 - 4.1.1. Audit: notification of 2023/24 audit program has been received. Motion to appoint an internal auditor from Gwynedd Council proposed by Cllr Matt Harris, seconded Cllr Owain Pritchard. All agreed.
 - 4.1.2. Grant Applications
 - SPF for Food Festival - received verbal confirmation that a grant has been awarded but no details on the amount.
 - SPF for Bermo Fest - received verbal confirmation that a grant has been awarded but no details on the amount.
 - National Archive Engagement Grant for History Project - not successful.
 - Community Arts - applied for £500 for Food Festival & Bermo Fest.
 - There is a further SPF fund for healthy lifestyle. No Town Council projects were identified that could benefit from this fund. If anyone knows anyone who wants it. Forward to appropriate groups in Barmouth.
 - 4.1.3. Debit Card
 - Upcoming payments on the debit card:
 - None
 - 4.1.4. Regular Payments: - Noted

Payment	Payment Method
Clerk's Salary	Standing Order
Clerk's Phone	Direct Debit
Tanio Bermo Rent	Standing Order
WiFi for Tanio Bermo	Direct Debit
HP Instant Ink for printer	Debit Card

4.2. Money received since last meeting: - noted
Tanio Bermo Drop Ins: £65

4.3. Record of previously agreed payments made since the last meeting - none

Payee	Item	Invoice #	Amount	Authorisation

4.4. To approve payment of accounts

Payee	Item	Invoice #	Amount
Dragon Theatre	Room Hire	227	£67
Darren Smith	Caretaking	2067	£814.50
AN4	Tanio Bermo Kit	AN4132731	£1676.14
PAL Hire	Toilets for Bermo Fest	Q88346	£1745.40
One Voice Wales	Counsellor Training	7729	£38
Sign Creation	Additional CCTV signs	2024288	£110
Trevor Gennard	Gardening Jubilee Road	1247	£240
One Voice Wales	Annual Membership		£550
MP Wholesale	Electricity for Tanio Bermo		£285.16

Motion to pay above invoices : Proposed: Cllr Dylan Roberts, seconded: Cllr Matt Harris, all agreed.

4.5. Upcoming Expense (for information) - Noted.

Item	Amount	Due
History Project	£1000	Spring 2024
Harbour Pontoon Repairs	£10,000	
BPA signs	£5,000	Early 2024

4.6. To receive any requests for financial support

4.6.1. Following the decision to support the request from Barmouth First Responders last month, there have been difficulties making the payment due to issues the First Responders have with their bank account. This was resolved after the meeting and the payment has now been made.

5. Local Issues

5.1. Memorial Park

5.1.1. Lease

Nothing further heard from the Gwynedd Council Officer.

5.1.2. Gates

Work is in progress

5.1.3. Football Netting

The installation of the nets has been completed under budget. Thank to the caretaker for his work on this.

5.2. Astro-turf

Nothing further heard.

5.3. Pontoon

All but one float need replacing, a rough estimate of £7000 has been received for new floats, a formal quote will be requested.

5.4. Railway Issues

Update next month.

6. Projects

6.1. CCTV

Work largely completed. Cllr Phil Hill will be meeting the contractor next week to walk around town to identify snagging issues. Following approval of the CCTV policy documentation (see minute 8.3.1) the will be forwarded to the Police and they will be asked to follow it and provide a regular report to the Council on how the CCTV system has been used.

6.2. Tanio Bermo

- The Gwaith Gwynedd event was held, some local support, good connections with the business teams in Cyngor Gwynedd.
- Lease: (Cllr Phil Hill left the room for discussion on this point). The initial lease has expired, the landlord is prepared to renew for another year at the same rate. Motion to renew the lease proposed by Cllr Rob Triggs, seconded Cllr Damian Williams. All agreed.

6.3. History Project

Three banners have been completed, the rest are in progress. The booklets have been ordered. There is an issue with the website which may need alternative arrangements. The Facebook group has over 5900 members and still a good level of engagement. A school visit is planned for after Easter.

7. Events

7.1. Bermo Fest: 7th - 9th June 2024. 7th Carnival, 8th Music Fest, 9th Raft race, harbour events.

The First volunteers meeting has been held, and further meetings are planned for the first Wednesday of each month. Permission has been given to remove the bollards in the car park and replace them with palm trees which can be moved, this will facilitate traffic flow for the music event as well as other occasions when the Prom is closed.

7.2. Food Festival - 7th July 2024, Craft Fair 6th & 7th July

Plans progressing as expected, the closing date for stall holders is 31st March. The Craft Fair has been booked for 6/7th. The date will be advertised and bookings for stalls arranged in early May.

8. Reports

8.1. Gwynedd Councillor's report

- planning for Cae Glas flood defence work has gone through. When work is completed it needs to be clear that it is a public area.
- North Prom work has gone out to tender 2026. Will be public consultation.

8.2. Chairman's report

- covered in other minute items.

8.3. Clerk's report

Updated versions of the following documents were circulated before the meeting: CCTV policy, Data Protection Impact Assessment, Financial regulations & Standing Orders.

- CCTV policy and Data Protection Impact Document were reviewed by Cllr Phil Hill, Cllr Wendy Cleaver and Cllr Katie Price. Motion to adopt proposed by Cllr Phil Hill, seconded Cllr Wendy Cleaver, all agreed.
- Financial Regulations, minor update to include the use of the debit card and dual control on the bank account. Motion to adopt proposed by Cllr Owain Pritchard, seconded Cllr Phil Hill, all agreed.
- Standing Orders, no change to content, updated to new template to facilitate future document management. Motion to adopt proposed by Cllr Rob Triggs, seconded Cllr Rob C Williams, all agreed.

9. Notice of and reports from representatives on external organisations

- 9.1. Youth Club: prior to the Council meeting there was a meeting with the Youth Club staff & Byw'n lach. The Youth Club is run and organised by Byw'n lach with support from Gwynedd Youth Services. Barmouth Town Council pay Byw'n lach for the room hire and staff to enable the club to meet following funding cuts from Gwynedd Council in 2019. The club is currently short of resources (equipment and material). Motion to request grant from Gwynedd Youth Services and spend up to £2300 on resources using the debit card was proposed by Cllr Phil Hill, seconded by Cllr Rob C Williams. All agreed.
- 9.2. Harbour Committee Meeting held. Discussions on sand. The harbour has increased income and has made a profit in the last two years.
- 9.3. Wern Mynach - there is currently an issue with kids on bikes damaging some areas. This is being dealt with by the Friends group.
- 9.4. Dragon Theatre - digital board has been installed. Some comments received about the brightness of the new sign, may have a lower setting for night time. Bermo Arts are back & performing spoken plays.

10. Correspondence

10.1. To consider the following planning/licence applications

- 10.1.1. C24/0178/00/LL - Ysgol Y Traeth Ffordd Yr Ysgol, Abermaw, Barmouth, Gwynedd, LL42 1HH - no objections
- 10.1.2. C24/0184/00/LL - Former Post Office, High Street , Barmouth, LL42 1DW - no objections
- 10.1.3. C24/0220/00/DT - Ffermdy Llwyndu, Llanaber, Abermaw, Gwynedd, LL42 1RR. - no objections.

10.2. Other correspondence/letters

- 10.2.1. Oasis Nursery - involvement at Ty Crwn Gardens
Following discussion it was agreed that Cllr Wendy Cleaver would meet local residents to discuss planting roses in one section of the garden and Cllr Damian Williams would meet with a local gardener to sort out suitable planting for the second area and Oasis would be invited to be involved with the maintenance of that area. The soil in these beds is very dry and sandy so any planting is challenging.
- 10.2.2. Maritime License for Sand movement
The licence is a replacement for the old one that has expired, it does not cover any new movement of sand.

There was an extended discussion of the issues to do with sand management and the poor state of the prom and roads due to sand migration. It was agreed the clerk should write to the project manager expressing the Council's concerns about the implementation of the sand management plan and also the safety of the bubble pool on the beach and the encroachment of the dunes over the prom wall. The clerk will also write to the Maritime department about the sand on the prom.

11. Open Actions from previous meetings

Action #	Description	Status	Assignee
2203-01	Allotments	No update	TR
2203-01 a	Heol y Llan Depot	Investigate planning for a bike track.	RT
2205-05	Disability Access concerns have been raised. GCC are supposed to review dropped kerbs when they renew pavements	No update	TR
2301-01	Serpentine Benches - some are broken and need fixing	Bench ends received at Caerddaniel. - Closed.	DW
2304-01	Follow up with Gwynedd Council about use of Cae Glas & Pavement Licences	Ongoing with Gwynedd legal department.	RT
2309-03	Need to agree plans for the "Barmouth Bridge monument"	Work on the structure is in progress. Cllr Matt Harris to speak to street lighting team to get power for lighting. Insurance company has been notified, no change to policy needed.	JB / MH
2312-01	Write to bus companies about non-connecting buses and other concerns	In progress, bus timetables are changing in February anyway.	HB
2401-01	Update Financial Regulations to cover use of Debit Card	Closed, new regulations adopted.	HB
2401-02	Write to Maritime expressing concern about H&S of fencing in dunes & bubble pool	See sand report	HB
2401-03	Develop a new sign for the Bridge with QR codes for payment	Ongoing	HB / JB
2401-04	Storage of Council Items - identify possible location for container & check costs	Estimated cost of £2500 - £3000 for a 20ft x 8ft x 8ft container. DW to get quotes for 1 and 2 delivered and to identify someone else who wants one.	JB / DW

12. Any other business

12.1. Clerk is away 3rd - 29th April. Email will be monitored by Cllr Owain Pritchard.

- 12.2. Civic Service & Community Awards. Names were discussed, the selection will be finalised off line. 2024 is also 50 years of Barmouth Town Council, it was agreed to invite previous mayors / families to the service.
- 12.3. Bins - fly tipping is becoming an issue, and will likely get worse with commercial recycling laws coming in. It was agreed to invite Gwynedd Council Waste to the Town Council meeting to discuss the issues and options before the summer season starts and the problem is exacerbated.

Meeting closed at 9:00pm.

**Date of next meetings – Tuesday 9th April 2024 - Strategy Meeting.
Tuesday 23rd April 2024 - Full Council Meeting.**

Signed as a true record:

A handwritten signature in black ink, appearing to read 'J Pritchard'. The signature is written in a cursive style with a large initial 'J'.

Date: 23/04/2024