

CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL

Swyddfa'r Cyngor | Council Offices

Theatr y Ddraig | Dragon Theatre

Abermaw | Barmouth

Gwynedd

LL42 1EF

www.barmouthtowncouncil.gov.uk

clerk@barmouthtowncouncil.gov.uk

An AGM of the Barmouth Town Council was held at 7pm on Tuesday 28th May 2024 in Parlwr Mawr, Dragon Theatre, Jubilee Road, Barmouth.

Heather Brown
Town Clerk

Minutes

Present: Cllr Owain Pritchard (Opening chair), Cllr Adam Hills (Chair from item 4 onwards), Cllr Wendy Cleaver, Cllr Matt Harris, Cllr Phil Hill, Cllr Katie Price, Cllr Dylan Roberts, Cllr Rob Triggs, Cllr Damian Williams, Cllr Rob A Williams, Cllr Rob C Williams, Heather Brown (clerk)

In Attendance: Jocelyn Whysall

The meeting started with a moment of silence following the incident on the beach the previous evening. The mayor and councillors send their condolences to the family of the bereaved and their thanks to all the emergency services involved.

1. Apologies for absence - Cllr Jamie Brooks, Cllr Trevor Roberts
2. Declaration of financial, personal or prejudicial interest - None
3. Elect a Town Mayor for the year 2024/2025
Cllr Owain Pritchard thanked the clerk & all councillors for all their work during the year. He then proposed that Cllr. Adam Hills should be elected as the new mayor, the proposal was seconded enthusiastically by all councillors.
4. Elect a Deputy Mayor for the year 2024/2025
Cllr Adam Hills thanked Cllr Owain Pritchard for all his work as mayor the previous year and acknowledged that he had a hard act to follow. He then proposed that Cllr. Rob C Williams should be elected as deputy mayor, Proposed Cllr. Adam Hills, the proposal was seconded enthusiastically by all councillors..
5. To appoint representatives to the following external groups/committees

Group / Organisation	Number of representatives	Name(s)
Ysgol y Traeth, Barmouth	1 Councillor	Cllr Matthew Harris
Barmouth Publicity Association	1 Councillor	Cllr Rob Triggs

Dragon Theatre/Community Centre Management Committee	1 Councillor	Cllr Katie Price
Barmouth Harbour Consultative Committee	1 Councillor	Cllr Rob C Williams
One Voice Wales	2 Councillors	Cllr Trevor Roberts Cllr Wendy Cleaver
Barmouth Youth Club	1 Councillor	Cllr Rob C Williams
Memorial Park	3 Councillor	Cllr Jamie Brooks / Cllr Phil Hill / Cllr Wendy Cleaver
Friends of Wern Mynach	1 Councillor	Cllr Phil Hill, Cllr Adam Hill will also support.

6. To appoint sub-committees within the Council

Sub-committee	Representatives	Name(s)
Street Furniture and Footpaths	2 Councillors	Cllr Adam Hills, Cllr Damian Williams
Town Council Communication	Clerk, 2 Councillors	Cllr Owain Pritchard, Cllr Wendy Cleaver, Heather Brown
Employment	3 Councillors	Cllr Jamie Brooks, Cllr Owain Pritchard, Cllr Dylan Roberts
Events	1 Councillor to co-ordinate, individuals to lead separate events.	Cllr Katie Price
CCTV		Cllr Phil Hill, Cllr Wendy Cleaver

7. Approval of the Annual Report. The draft was circulated prior to the meeting. Motion to approve the Annual Report proposed by Cllr Owain Pritchard, seconded by Cllr, Damian Williams. Agreed by all.

8. Schedule the review and adoption of standing orders and financial regulations

- a. Standing Orders - last approved March 2024
- b. Financial Regulations - last approved March 2024

9. Schedule the review of policies and procedures

- a. Complaints Procedure - last approved Oct 2023
- b. Data Protection Impact Statement - last approved March 2024
- c. CCTV Policy - last approved March 2024
- d. Freedom of Information
- e. Equal Opportunities Statement
- f. Harassment & Bullying Policy
- g. Internet & Email Policy
- h. Bi-lingual Policy
- i. Code of Conduct
- j. Training Plan - last approved June 2023, due for renewal 2026
- k. Section 6 Biodiversity Plan - last approved May 2023, due for renewal 2026

The remaining policies will be updated and reviewed during the year.

10. Appoint internal auditor

Gwynedd Council Audit team was confirmed to be appointed as the Internal Auditor for the coming year. Proposed Cllr. Adam Hills, Seconded Cllr. Rob A Williams, all agreed.

11. Confirmation of insurance cover and inventory of land/assets

The insurance renewal was discussed in the council meeting and will be renewed on 31st May 2024.

12. Confirmation of location, date & times of ordinary meetings of the council up to and including the next agm

- a. Tuesday 25th June 2024
- b. Tuesday 23rd July 2024
- c. Tuesday 24th September 2024
- d. Tuesday 22nd October 2024
- e. Tuesday 26th November 2024
- f. Tuesday 10th December 2024
- g. Tuesday 28th January 2025
- h. Tuesday 25th February 2025
- i. Tuesday 25th March 2025
- j. Tuesday 22nd April 2025
- k. Tuesday 27th May 2025 (AGM & Full Council Meeting)

All meetings to be held in Parlwr Mawr, Dragon Theatre, Jubilee Road and are scheduled to start at 7pm.

13. Any other business:

Thanks were given to Cllr Owain Pritchard from all the Councillors for his work over the year.

Date of next meeting – Tuesday 27th May 2025



25/6/24