

CYNGOR TREF ABERMAW | BARMOUTH TOWN COUNCIL
Swyddfa'r Cyngor | Council Offices
Theatr y Ddraig | Dragon Theatre
Abermaw | Barmouth
Gwynedd
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A meeting of the Barmouth Town Council will be held on the date below at 7pm in Parlwr Mawr, Dragon Theatre, Jubilee Road, Barmouth.

The agenda for the meeting is set out below.

Heather Brown
Town Clerk

AGENDA - 22nd April 2025

1. Apologies for absence:
2. Declaration of financial, personal or prejudicial interest
3. To approve the minutes of the meeting held on Tuesday 25th March 2025
4. Finance
 - 4.1. Financial Updates
 - 4.1.1. Audit
 - Approval of Annual Statement pre Internal Audit
 - Approval of updated Asset Register
 - Approval of updated Risk Register
 - 4.1.2. Approval of Direct Debit to pay clerk's National Insurance
 - 4.1.3. Grant Applications
 - 4.1.4. Debit Card - upcoming payments
 - 4.1.5. Regular Payments: for information

Payment	Payment Method
Clerk's Salary	Standing Order
Clerk's Phone	Direct Debit
Tanio Bermo shop rent	Standing Order
WiFi for Tanio Bermo	Direct Debit
HP Instant Ink for printer	Debit Card
ICO Membership (annual)	Direct Debit
Clerk's Pension & NI	Direct Debit
Domain renewals (Annual)	Debit Card

- 4.2. Money received since last meeting:
Community Fund: £35.50

History Booklets: £200

4.3. Record of payments made since the last meeting: for information

Payee	Item	Invoice #	Amount	Authorisation

4.4. Approve payment of accounts

Payee	Item	Invoice #	Amount
Evergreen	Gardening - Mar	201	£500
Dragon Theatre	Room Hire - Sand Meeting	369	£25
Dragon Theatre	Room Hire - Council Meetings	363	£67
Darren Smith	Caretaking	2092	£227.50
Tindle Newspapers	Licence announcement	400106917	£441.60
Owain Pritchard	Reimbursement for Google Mail setup & Zoom licence		£392.94
Manon Jones	Fencing changes at Memorial Park	225131	£6,772.80
Phil Hill	Reimbursement - bin for Memorial Park		£229.18
Heather Brown	Tanio Bermo Admin	250401	£256
Heather Brown	Tanio Bermo Workshops	250402	£320
Wendy Slater-Ferguson	Tanio Bermo Social Media		£400
Wendy Slater-Ferguson	Tanio Bermo Workshops		
Kirstie Lumsdon	Tanio Bermo Workshops		£73.25

4.5. Upcoming Expense (for information)

Item	Amount	Due
Harbour Pontoon Repairs	£15,000	
Football Club	£5000	
Friends of Wern Mynach Noticeboard & donations box	£2,500	May 2025
Barmouth Girl Guiding - Leaders expenses for overseas trip	Up to £2,500	May 2025

4.6. Requests for Financial Support

4.6.1.

5. Election of New Councillor Due to Vacancy
6. Local Issues
 - 6.1. Memorial Park
 - 6.2. Astro-turf
 - 6.3. Sand
 - 6.4. Beach Wheelchairs
 - 6.5. Cae Glas
7. Projects
 - 7.1. History Project / History Fest
 - 7.2. Tanio Bermo
8. Events
 - 8.1. Bermo Fest 2025: Music 6th & 7th June, Carnival 14th June & Water Fest 15th June
 - 8.2. Food Festival 2025. 6th July
 - 8.3. Christmas 2025 - 4th December.
 - 8.4. Kite Festival 2026
9. Reports
 - 9.1. Gwynedd Councillor's report
 - 9.2. Chairman's report
 - 9.3. Clerk's report
 - 9.3.1. Annual Report 2024/25
 - 9.3.2. Policy & Procedure Review
 - Complaints Procedure - last approved Oct 2023
 - Data Protection Impact Statement - last approved March 2024
 - CCTV Policy - last approved March 2024
 - Freedom of Information
 - Equal Opportunities Statement
 - Harassment & Bullying Policy
 - Internet & Email Policy
 - Bi-lingual Policy
 - Code of Conduct
 - Training Plan - last approved June 2023, due for renewal 2026
 - Section 6 Biodiversity Plan - last approved May 2023, due for renewal 2026
 - 9.3.3.
10. Notice of and reports from representatives on external organisations
11. Correspondence
 - 11.1. Planning & Licences
 - 11.1.1.
 - 11.2. Other Correspondence
 - 11.2.1.
12. Open Actions from previous meetings

Action #	Description	Status	Assignee
2205-05	Disability Access concerns have been raised with drop kerbs	Issues have been discussed with Gwynedd Council. Leave	HB

		action open to monitor improvements.	
2304-01	Follow up with Gwynedd Council about use of Cae Glas & Pavement Licences	WC has received email from Bryn regarding street furniture & licensing. It is not clear that action will be taken if there is infringement.	WC / RT
2309-03	Need to agree plans for the "Barmouth Bridge monument"	The sign in place, much admired by locals. The lighting will be arranged.	JB
2405-04	Investigate opportunities for safety improvements on Barmouth bridge	Chased for a response, no reply yet.	HB
2406-03	Progress making Serpent Benches up	Ongoing	DW / JB
2407-01	Shelter at North End of Prom: Jamie Brooks to provide quote	This will be removed as part of the North Prom work, but YGC will inspect it to see if it a safety issue in the meantime.	HB
2411-01	Follow up after motocross with letters to organiser and Gwynedd Council	A meeting between the Motocross organiser, Maritime and the Police has been suggested.	HB
2412-02	Investigate putting Ty Crwn lights on a timer	Ongoing	MH

13. Information for Councillors

**Date of next meetings – Tuesday 13th May 2025 - Strategy Meeting
Tuesday 27th May 2025 - AGM & Full Council Meeting**